

Basics of Human Resources

90-minute Webinar \$59

This session supports supervisors and managers that do not have an HR background or who are new to managing others by providing them with a primer of employer requirements and the role of managers in creating a strong and healthy workplace culture.

Course Outline:

- General functions of HR Management
 - Overview of the HR Function
 - Best practices to become employers of choice
 - The benefits of policies & procedures, and using them well
- Key risks and challenges for small employers
 - Knowing what you don't know
 - Finding the right information on relevant legislation
 - Respectful Workplace complaints and accommodation
 - Performance Management
 - Building an employer brand