

PEOPLE FIRST

HR SERVICES

HR ON-CALL SUBSCRIPTION SERVICES

Reduces the risk to small employers by giving guidance on HR practices when you need it.

Unlimited support by phone and email for general HR guidance including:

- Legislation and best practices
- Reasonable Notice or Severance payments
- Labour relations
- Creating a respectful workplace
- Development of forms and documents
- Disability accommodation consultation
- Development and review of HR policies and procedures
- Employee discipline or termination

24/7 emergency support

Monthly HResources Newsletter

\$100 MONTHLY



FLEXIBILITY

HR On-Call is available to companies of all sizes, at any stage of growth. Our services can be scaled up to suit your specific HR needs.

DEPENDABILITY

From helping you navigate legislated workplace requirements, to determining severance and assisting with employee development, enjoy peace of mind knowing you have support for HR issues of any size.

AFFORDABILITY

On Call support is available for a small annual fee. Should your HR needs grow, our flexible *On Project* services are fully customizable to best suit your goals and budget.

We support small, medium, and growing Canadian firms. Regardless of the size, type, or model of your business, we deliver expertise and practical solutions to meet your Human Resource needs. We provide comprehensive support through a dedicated Human Resources On-Call team that has a solid understanding of the challenges small employers face.

HR ON-CALL

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SUPPORT SERVICE AGREEMENT

SERVICE INCLUDES:

1. Phone or Email HR advice on areas such as, but not limited to:

Termination process support	Severance Calculation	Vacations & Statutory Holidays
Employee Relations	Job Descriptions	Performance Management
Respectful Workplace	Legislation	HR Best Practices
Progressive Discipline	Labour Relations	

2. Monthly Newsletter with HR resources

3. On Call EMERGENCY support outside normal service hours

HOURS:

HR On Call Services are available weekdays (Monday to Friday) during regular business hours.

RESPONSE TIME:

All calls are responded to within 2hrs

NOTE: Emergency support is defined as an immediate threat to safety of any individual and/or a significant threat to the business or organization.

DISCLAIMER: Rates reviewed February 1st each year. All rates subject to appropriate taxes. Subscription length: 12 Months.

Questions about registration?

Email: info@peoplefirsthr.com

Phone: 1-866-940-3950